



## **Submission Guidelines – 2017 Impact Grant**

### **ELIGIBLE ORGANIZATIONS**

- Any established 501(c)(3) public charity as defined under the Internal Revenue Code or governmental agency.
- The program must serve people in Dodge, Jefferson, Kenosha, Milwaukee, Ozaukee, Racine, Sheboygan, Walworth, Waukesha or Washington County.
- The program must primarily provide direct services to LGBTQ+ members of communities who reside in at least one of the above counties.
- Organization affirms that it is an Equal Opportunity Employer and complies with all laws and regulations prohibiting employment or other discrimination. Organization agrees not to discriminate against any employee, applicant for employment, customer, volunteer or any person eligible for services by their organization because of age, race, religion, color, handicap, sex, physical condition, developmental disability, gender identity and expression, sexual orientation or national origin.

### **APPLICATION REQUIREMENTS**

- Organization must submit a complete entry and supply all information and forms as listed in the application.
- Organization may only apply for one grant. All completed applications will be considered. Each application is reviewed by a committee comprised of Cream City Foundation board members and community partners. A determination is made if it fits with the intent of the Cream City Foundation request for proposals in each of the identified areas of impact (equity, health, prosperity). Organizations will be notified.
- A minimum of two organizations must partner together on the proposed project; ideally one organization will provide LGBTQ+ cultural competency and the other organization(s) will provide competency in the direct service delivery in one of the elevated priority areas of equity, health or prosperity.

## **INELIGIBLE ORGANIZATIONS**

- Organizations that hold a position against or advocate against the rights of LGBTQ+ members, or communities
- Scholarship funds
- Public and private foundations or Endowments and any nonprofit that redistributes funds to other organizations
- Individuals participating in contests or pageants or individual appeals for services
- Trips, tours or conferences
- Festivals or events – Cream City Foundation will entertain sponsorship proposals outside of this grant-making mechanism
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## **2017 SUBMISSION GUIDELINES**

### **Additional Qualifiers or Restrictions**

- Only one (1) submission is allowed per organization per impact area (equity, health, prosperity). If organization is affiliated with other entities, only one submission from either the parent or its subsidiaries will be considered.
- All information submitted will become the property of Cream City Foundation and will not be returned.
- Incomplete entries may be disqualified.
- Cream City Foundation reserves the right to disqualify any organization it deems inappropriate for the program.
- Submissions received after the deadline will not be accepted.
- Cream City Foundation reserves all rights and all decisions are final.

### **Submission Requirements**

- The completed applications packet MUST be submitted by Friday, September 1, 2017 – NO EXCEPTIONS.
- Please direct any questions to [grants@creamcityfoundation.org](mailto:grants@creamcityfoundation.org)